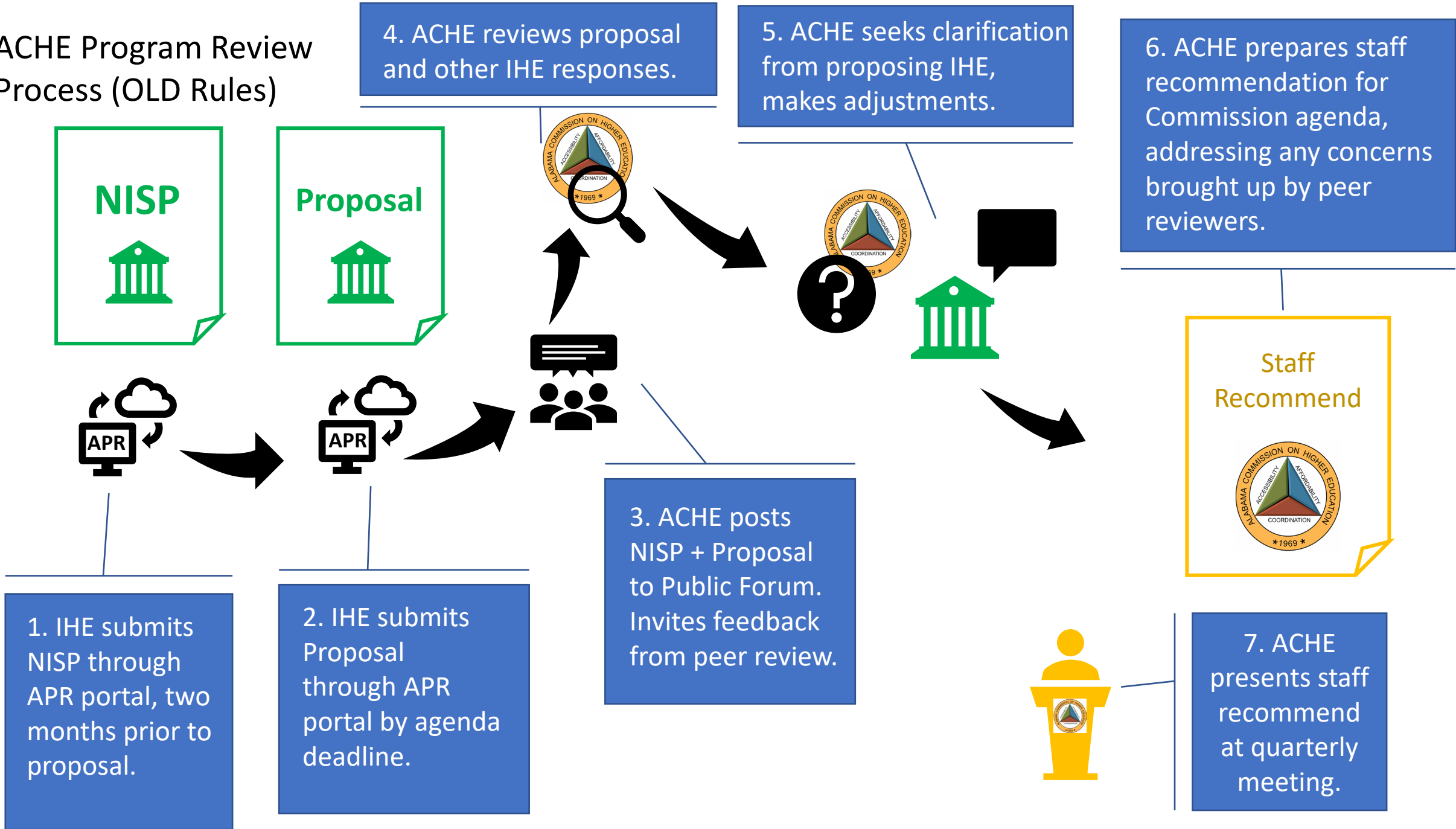


ACHE Administrative Procedures Open Forum

New Program Proposal Process and Forms

September 21, 2023

ACHE Program Review Process (OLD Rules)





4-yr IHEs and ACCS have logins to APR.ACHE.EDU

Home

Academic Program Review

APR_Admin

Academic Program Review

[My Queue](#)

[Forms/Guidelines](#)

[Program Inventory Search](#)

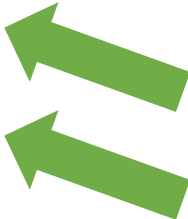
[Program Information](#)

New Academic Offerings

Submit NISP

Submit Program Proposal

Submit Certificate



Updates to Existing Offerings

Update Program Options

Update Program Inventory

Submit Post-Imp Report

Submit Other Changes

Other Academic Items

Update Campus Units

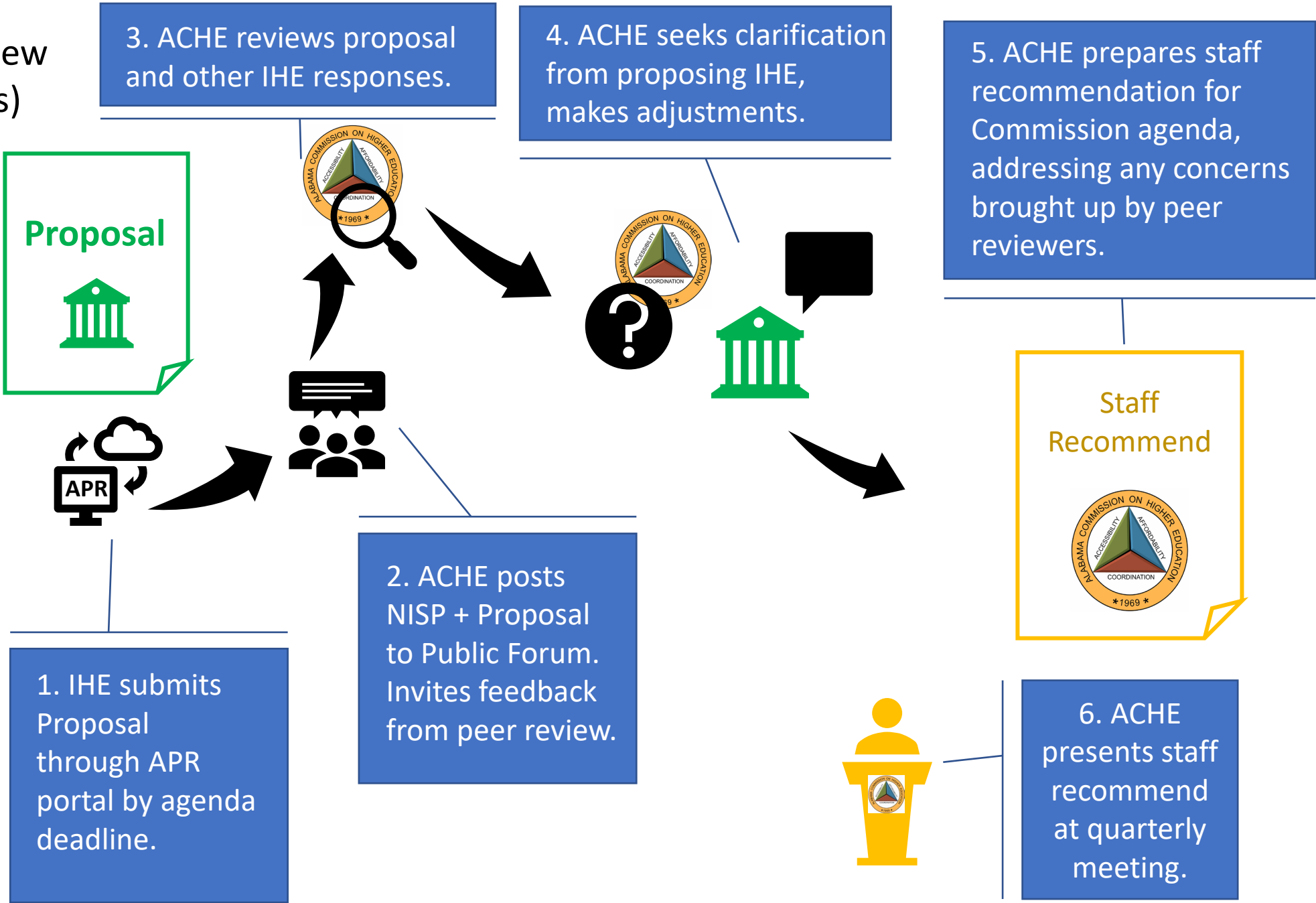
Off-Campus Site Request

Submit Off-Campus Site

This is a p
Members
ACHE. Inf
public at

ACHE Program Review Process (NEW Rules)

Separate NISP submission eliminated.
New Proposal Form will include all necessary information.





PROPOSED Changes

Home Academic Program Review APR_Admin

Academic Program Review

[My Queue](#)

[Forms/Guidelines](#)

[Program Inventory Search](#)

[Program Information](#)

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Submit Other Changes

Other Academic Items

Update Campus Units

Off-Campus Site Request

Submit Off-Campus Site

This is a p
Members
ACHE. Inf
public at



PROPOSED Changes

Submit Proposal for New Degree Program

Institution:

Award Level:

CIP Category:

CIP:

Title:

Next

This is a private membership is...
ACHE. Information public at <https://>



PROPOSED Changes

Home

Academic Program Review

APR_Admin

Program Review

ARE YOU SURE YOU WANT TO LOCK THE SUBMISSION?

YES

NO

Will include document uploads and just one lock.

Return to Main Menu

This is a private
Membership
ACHE. Inform
public at <http://>



This is a private ext
Membership is lim
ACHE. Information
public at <https://ac>

When will the APR be updated with the new submission flow?

- Internal testing for APR changes in October and November.
 - Program proposals for March 2024 ACHE meeting are due by December 1 (Grad) and December 8 (UG).
 - APR programming changes will be implemented after the December due dates, in time for the March due dates (for the June ACHE meeting).
- ➔ Submissions through December 2023 (for March 2024 meeting) will still require you to use the “Submit NISP” button.
- ➔ BUT, you may use the new forms. Old forms will still be accepted through June 2024.

What will the new form look like?



Alabama Commission on Higher Education

Accessibility. Affordability. Coordination.

Proposal for a New Degree Program

I. Information and Rationale

A. Primary Contact Information

Institution:

Contact:

Title:

Email:

Telephone:

B. Program Information

Date of Proposal Submission:

Full Proposed Program Name:

Award Level:

Degree Nomenclature (e.g., BS, MBA):

CIP Code (6-digit):

C. Implementation Information

Proposed Program Implementation Date:

Anticipated Date of Approval from Institutional Governing Board:

Anticipated Date of ACHE Meeting to Vote on Proposal:

SACSCOC Sub Change Requirement (Notification, Approval, or NA):

Other Considerations for Timing and Approval (e.g., upcoming SACSCOC review):

D. Specific Rationale (Strengths) for the Program

List 3 – 5 strengths of the proposed program as specific rationale for recommending approval of this proposal.

- 1.
- 2.
- 3.
- 4.
- 5.

List external entities that may have supplied letters of support attesting to the program's strengths and attach letters with the proposal.