

ACHE Open Forum on New Program Review Forms July 17, 2025



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Preview of New APR Landing Page—set to *go live* on August 4, 2025

Academic Program Review

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Approval Items

(Due 3 months prior to the meeting)

New Program

Substantive Modifications

Notification Items

(Due 2 months prior to the meeting)

New Program Options

New Non-Degree Certificate

Program Updates

Post-Imp Report

Program Closure

Units and Sites

(Due 2 months prior to the meeting)

Academic Unit Update

New Off-Campus Site Request

Off-Campus Site Update

Annual Off-Campus Site Report

	What to Submit:	Where to Submit in APR:	When to Submit:
1	Academic Unit Change <i>Upload letter with description of new unit, reorganization, or unit closure.</i>	→ Academic Unit Update <ul style="list-style-type: none"> File Upload PDF 	2 months prior to meeting
2	Off-Campus Site - New <i>Complete web form in APR.</i>	→ New Off-Campus Site Request	2 months prior to meeting
3	Off-Campus Site – Change to Existing <i>Complete web form in APR.</i>	→ Off-Campus Site Update	2 months prior to meeting
4	Off-Campus Sites - Annual Report <i>ACHE will distribute form in October.</i>	→ Annual Off-Campus Site Report	Annually for December 1 st
5	New Degree Program <i>Complete web form and submit</i> <ul style="list-style-type: none"> New Program Proposal Form Business Plan Form UG or Grad Curriculum Plan Form 	→ New Program <ul style="list-style-type: none"> File Upload PDF File Upload XLSX File Upload XLSX 	3 months prior to meeting
6	New Certificate Program (except for CER) <i>Complete web form and submit New For-Credit Non-Degree Proposal Form.</i>	→ New Non-Degree Certificate <ul style="list-style-type: none"> File Upload PDF 	2 months prior to meeting
7	New Option(s) for Existing Program <i>Submit New Program Option form.</i>	→ New Program Options <ul style="list-style-type: none"> File Upload XLSX 	2 months prior to meeting
8	Post-Implementation Report <i>ACHE will distribute forms in July.</i>	→ Post-Imp Report	Annually for September 1 st for each program due
9	Program Closure <i>Complete web form and upload SACSCOC approved teach-out plan.</i>	→ Program Closure	2 months prior to meeting
10	Program Updates (including Title, CIP, Nomenclature, Distance Ed) <i>Complete web form in APR</i>	→ Program Updates	2 months prior to meeting
11	Substantive Program Modification <ul style="list-style-type: none"> Substantive Modification Form Sub Modification Curriculum Form 	→ Substantive Modification	3 months prior to meeting

Preview of Program Updates Web Form—set to *go live* on August 4, 2025

UA CIP: 090101 BACOM COMMUNICATION STUDIES

Program Information

Is the title changing?

☒Yes☐No

Program Title:

COMMUNICATION STUDIES

Communication Studies

(do not re-type nomenclature)

Is the CIP Code changing?

☒Yes☐No

CIP / CIP Title:

090101 / Speech Communication and Rhetoric

--Select CIP--

Is the Nomenclature changing?

☒Yes☐No

Award Level / Nomenclature:

Bachelors / BACOM

--Select Award Nomenclature--

Is there a 100% Distance Ed option?

☒Yes☐No

Distance Ed Option

No

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